

FIELDWORK IN PSYCHOLOGY

PSCH 385 (12256) | Fall Semester 2016 | Syllabus v1

Instructor:	Donald Tyler, Ph.D.	Office:	2056C BSB
Location:	BSB 319	Hours:	Mondays 5pm – 6pm
Day:	Mondays	Phone:	(312) 996-1611
Time:	3pm – 4:50pm	E-mail:	dhtyler@uic.edu

Teaching Assistants: Michael Keutmann (mkeutm2@uic.edu) and Kerry Kinney (kkinne6@uic.edu)

Students will be paired with a specific TA for the entirety of the course. TAs are responsible for reviewing written assignments, including the final paper, and providing guidance and feedback.

Prerequisites

PSCH 340 and PSCH 343; and PSCH 330 or PSCH 381 or PSCH 382 or PSCH 383 or PSCH 386

Course Description

Students will participate in 120 hours of supervised direct service at an approved internship site. In addition, they will complete a literature review focused on a best practice, program, or measure that is of interest to the site (as discussed with the internship supervisor). Students will write a paper documenting the results of their literature review and will present their conclusions to the class and the internship site.

Format

Because a majority of the course grade will be earned outside the classroom, this course will be taught as a seminar. During class we will discuss topics ranging from issues related to working with internship sites (including professionalism, ethics, and the supervisory relationship) to issues involving the literature review (including finding scholarly sources, analyzing research articles, and writing in APA style). Students are expected to participate in class by engaging in dialogue about their experiences at their sites and their progress completing the literature review and presentations.

Course Requirements

- I. Proposal Paper and Presentation
- II. Research Article Reviews
- III. Literature Review Drafts and Final Paper
- IV. Literature Review Presentations
- V. Site/Class Performance

I. Proposal Paper and Presentation

In this 4-5 page Proposal, students will discuss their plan for reviewing the literature for the Final Paper. The Proposal will include a review of the first four research articles. Guidelines for the Proposal will be posted on Blackboard. Students will make a PowerPoint presentation of their Proposal during Weeks 4 and 5 of the course. The Proposal will be due during Week 5 of the course. It is expected that students will discuss their papers with their TA before submission.

III. Research Article Reviews

Students will complete eight article review assignments. The first article review will constitute an introduction to the research article review process. Each student will review the same research article and we will discuss the article and review process in class during Week 2 of the course. The remaining seven article reviews will involve research articles selected individually by each student to review for his/her Literature Review. The first four of these article reviews are due during Week 4 of the course and the next three are due during Week 7. (Three additional research articles should be reviewed for the Final Paper, but article review outlines will *not* be submitted for these three.)

II. Literature Review Drafts and Final Paper

In the 12-15 page Final Paper, students will present the results of their literature review. Guidelines for the Final Paper will be posted on Blackboard. An outline of your literature review is due Week 7 of the course. Two separate drafts of the Final Paper are due during Weeks 8 and 12 respectively. The first draft involves a review of the first seven research articles and the second draft includes the three additional research articles, yielding a total of ten articles. The final draft of the complete Final Paper will be due during Week 15. During this process your TA will provide specific feedback to improve upon your paper.

III. Literature Review Presentations

Students are required to present the results of their literature review to the class *and to their internship site* using PowerPoint. Presentation skills will be discussed in class. Guidelines will also be provided on Blackboard. Students will present Draft 2 to the class during Weeks 13-15 and they will present the Final Paper (and provide a copy of the paper) to their internship site before the end of the semester. Points will be deducted from a student's site/class performance grade if he/she does not attend all presentation days or if he/she does not make a presentation to his/her internship site.

IV. Site/Class Performance


Students will be evaluated by their internship supervisors using an online survey submitted towards the end of the semester. The instructor may contact a supervisor to obtain additional feedback on a student's performance. Elements of the evaluation that are particularly important for grading are completion of 120 service hours, professional department, and presentation of the literature review.

		Grading	
Research Article Reviews	=	40	
Proposal Presentation	=	12	
Proposal Paper	=	24	A: 90 – 100%
Outline of Literature Review	=	8	B: 80 – 89%
Draft 1 of Literature Review	=	38	C: 70 – 79%
Draft 2 of Literature Review	=	38	D: 60 – 69%
Literature Review Presentation (Draft 2)	=	24	F: 0 – 59%
Final Paper	=	76	
Site Performance	=	120	
Class Participation	=	15	
TOTAL POINTS	=	395*	

**Points may be adjusted if assignments are revised*

Classroom Expectations and Course Policies

1. Entering & Leaving Class: Make every effort to be on time for class. If you do arrive late, please enter in a way which minimally disrupts the classroom environment (such as sitting in back). Students are expected to remain in class until dismissed. Early departure may be acceptable for legitimate reasons that are discussed with the instructor in advance.
2. Electronic Devices: Students are expected to devote their full attention to class activities. Cell phones and other communication or electronic devices should be turned off or set to silent mode and should not be used in class. Completion of work for other courses or involvement in social media during class time is strictly prohibited. Accordingly—with the exception of note-taking—use of laptops, netbooks, or tablets during class time is prohibited. Exceptions to this rule may be made for compelling educational reasons and must be approved in advance by the instructor.
3. Open-Mindedness and Respect: Come to class with an open mind and be willing to listen to alternative viewpoints and perspectives. Students are asked to respect diverse points of view and understand that each person's background and life experiences have shaped who they are today. Religious, moral, or political perspectives are welcome when appropriate, but speech which demeans or oppresses other individuals, or actions that disrupt the classroom will not be tolerated. Students who violate this policy may be asked to leave the classroom and the instructor will contact the appropriate officials in accord with university policy.
4. Clinical & Counseling Resources: It is not unusual for topics covered in psychology courses to elicit unexpected issues for students. If you feel you, or someone you know, needs counseling, please contact the Counseling Center at (312) 996-3490. All services are free and completely confidential. In addition, the Office of Applied Psychological Services (OAPS) is an on-campus clinic that offers mental health services based on a sliding scale. Call (312) 996-2540 to make an appointment. UIC also offers an InTouch Crisis Hotline that is available every evening from 6:00pm to 10:30pm. The number to call is (312) 996-5535.
5. Students with Disabilities: Appropriate accommodations are available for students who have a documented disability. Please notify the instructor during the first week of class and arrange to *meet with him in person to discuss accommodations* needed for the course. Students with disabilities who require accommodations for access and participation in this course must be registered with the Office of Disability Services (ODS). Please contact ODS at 312/413-2103 (voice) or 312/413-0123 (TTY).
6. Academic Integrity: Cheating, plagiarism, fabrication, or other violations of the UIC Guidelines Regarding Academic Integrity will be addressed in accord with the policy's stipulations. Students who engage in academic misconduct will receive a grade of zero on each assignment or exam implicated and possibly a grade of "F" for the course. Furthermore, students will be subject to disciplinary actions by university officials and/or civil authorities. Refer to section 6.6 the student handbook (www.uic.edu/depts/oa/SMAAPP/guide.pdf) for specific rules regarding these matters.
7. Late Assignments: Assignments submitted after the due date will be accepted but points will be deducted each day past the deadline. Late assignments may be accepted without penalty in the event of personal illness that requires immediate medical attention, in instances of death/serious illness of a close family member, or for other valid events (i.e. religious holy days, participation in NCAA team events) that reasonably interfere with timely submission of work. *The instructor should be notified in advance or as soon as possible and appropriate documentation must be provided in all circumstances.*

8. SafeAssign & Blackboard: Part of the process of submitting assignments on Blackboard involves checking to see if your assignment has been successfully uploaded into the SafeAssign system. *Students are responsible for ensuring that their assignments have been uploaded correctly.* This can be done by checking in SafeAssign and also in the Gradebook, where an icon with a green exclamation mark will appear in place of the grade for the assignment until a grade is entered. 

If the green exclamation mark is not present in the Gradebook for that assignment, your paper has not been submitted and Blackboard will not have a record of your assignment. If other attempts to submit the assignment are unsuccessful, you must email the instructor and your TA, with your assignment as an attachment, as soon as possible. Late penalties will apply for assignments that were unsuccessfully uploaded onto Blackboard and were submitted late via email.

9. Grades: *Grades are earned*, not given. As such, grades will not be arbitrarily raised for any reason. If, for one reason or another, you absolutely must have an 'A' or other grade in this course, make sure you put start the semester by putting forth the required effort to earn an 'A' or other grade and be sure you continue with that effort until the term ends. This includes reading the text, studying the material well in advance of exams, and asking questions when you don't understand something. If you are having difficulties, make an appointment to meet with the instructor.
10. Syllabus and Course Changes: The syllabus may be modified at any time to meet the objectives of the course or accommodate the needs of students. This may include change in the order of events, alteration of requirements, or adjustment of grading procedures. In the event that such changes are necessary, students will be notified right away and a revised syllabus will be posted on Blackboard.

COURSE SCHEDULE

WEEK	DAY	TOPIC	ASSIGNMENTS DUE*
1	8/22	Course Introduction	Meet with TA this week or next week to discuss literature review topic
2	8/29	Discussion: Article Review Assignment, Internship experiences & lit review topic	Student Semester Plan Article Review Assignment
3	9/5	Class cancelled (Labor Day)	
4	9/12	Discussion: Research article reviews and literature proposals	4 Research Article Reviews
5	9/19	Proposal Presentations	Proposal Paper PowerPoint slides of Proposal <i>due before class begins</i>
6	9/26	Writing the Literature Review	Meet with TA this week to develop Outline
7	10/3	Writing the Literature Review	Proposal Revision (if applicable) 3 Research Article Reviews Outline of Literature Review
8	10/10	Discussion: Accomplishments & challenges at internship site	Draft 1 of Literature Review
9	10/17	Discussion: Professional development (students pick topics in advance)	
10	10/24	Discussion: Compassion fatigue & burnout	
11	10/31	Presentation Skills	
12	11/7	Discussion: Professional development (students pick topics in advance)	Draft 2 of Literature Review
13	11/14	Discussion: Preparing to wrap up with internship site	
14	11/21	PowerPoint Presentations of Draft 2	PowerPoint slides of Draft 2 <i>due before class begins</i>
15	11/28	PowerPoint Presentations of Draft 2	
	12/1	<i>Submit Final Paper on Blackboard</i>	<i>Final Paper due Thursday</i>
Finals Week	12/5		PowerPoint slides of Final Paper
<i>*Assignments are due on Mondays unless otherwise noted</i>			